

TECHNICAL

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1.0 INTRODUCTION

1.1 RESPONSIBILITY

The Technical Chairperson is responsible for the programs under this title with assistance from various committee heads.

1.2 AREAS OF RESPONSIBILITY AND COMMITTEES

1.2.1 Coaching Program

1.2.2 Officials Development

1.2.3 Rules & Discipline

1.2.4 Suspensions Procedures

2.0 COACHING

2.1 MANDATE

The goal of the coaching program is to encourage all coaches to involve themselves in developing their broomball coaching skills through the establishment and operation of recognized coaching programs.

2.2 RESPONSIBILITY

The responsibility for the coaching program lies with the Canadian Broomball Federation aligned with the Technical Chairperson of the SBA.

2.3 OBJECTIVES

2.3.1 To promote NCCP courses.

2.3.2 To promote coaches to take the CBF Technical course.

2.3.3 To assist, where possible, the CBF in getting official recognition from NCCP for the technical program.

2.3.4 To develop a resource base for coaches to access on all areas of broomball including drills, strategy, video, training, etc.

2.3.5 To develop competent clinic instructors.

2.3.6 To develop and encourage the implementation of safety standards for game and practice situations.

2.3.7 Executive Director to verify all coaching numbers (registered members) for President.

2.3.8 Encourage volunteers and staff to involve themselves in upgrading their technical knowledge whenever possible.

2.4 FINANCIAL ASSISTANCE

2.4.1 Every member of the SBA shall have the right to upgrade their coaching knowledge. To assist in attaining this knowledge, any member may apply in writing for financial assistance to help cover a percentage of the costs involved.

2.5 PLAYER CLINICS

2.5.1 OBJECTIVE

To provide current and potential members with proper instruction in the areas of:

- a. Skills
- b. Rules
- c. Strategy and tactics
- d. Administrative Procedures and League organization
- e. Sport Safety

2.5.2 ELIGIBILITY

Any team or group requesting a clinic is eligible to obtain instruction in the above areas by following the requirements and conditions set forth in this policy.

2.5.3 Host costs:

- a. All Groups - are responsible for transportation cost of the instructor as well as accommodations if required. Membership fees must be paid in advance.

Expenses - \$.50/km travel

SBA Costs:

Honorariums - \$75.00/half day, \$150.00/day

Meals - \$52.00/day

2.5.4 CLINICIANS

Only those individuals appointed and approved by the Technical Chairperson, or the Executive Director are eligible to instruct clinics on behalf of the SBA.

2.5.5 MATERIALS

Clinics officially assigned by the SBA will have access to materials and information relating to the Clinic Program (clinic manual, attendance sheets, loaner equipment).

2.5.6 There must be 2 officials at all games for all sanctioned events, that includes, tournaments, league and provincials in all categories. If the scheduled official doesn't show, he/she will be fined the entirety of the game fee as well as the loss of the game fee.

3.0 RULES AND DISCIPLINE COMMITTEE

3.1 MANDATE

To design policies and make recommendations to the Board regarding rules, interpretations, and disciplinary procedures.

3.2 MEMBERSHIP

3.2.1 Committee Head - appointed from the membership. In the absence of a chairperson, the Officiating Chairperson shall chair the committee. The normal committee size is 5 to 9 members.

3.2.2 The committee shall be made up of players from all categories of the SBA with a majority of players from the competitive categories. Officials shall also participate.

3.2.3 ROLES

- a. SBOA members are asked to sit on this committee to ensure the official's perspective is taken into account. They sit on the committee in an advisory capacity. Their technical expertise on how the rules are currently being applied and interpreted will be very helpful to the committee. As members of the committee, they can make recommendations.
- b. It is the Membership working with the SBOA and SBA who are responsible for making rule changes and determining proper interpretations.
- c. Ideally, players from all categories will be involved in this process; however, the rule book is written from the competitive contact position first and then adapted to the recreational and noncontact perspective.

3.3 VOTING

All appointed player reps shall have a vote as follows:

- Senior Mens and Ladies
- Juvenile Boys and Girls
- Non-Contact
- Mixed
- Masters
- R & D Committee Chair

Officials do not have a vote.

3.4 OBJECTIVES

- 4.4.1 To standardize procedures by which rule changes and interpretations are made.
- 4.4.2 To ensure membership input into this process.
- 3.4.3 To review and make recommendations to the Board regarding rule changes.
- 3.4.4 To make all rule interpretations in mid season and to review them at year end as required.
- 3.4.5 To publicize all rule changes to all SBA member leagues and teams and to the SBOA officials and the LOA reps.
- 3.4.6 To review at year end all SBOA case study rulings and comment as required.
- 3.4.7 To establish standard procedures for the enforcement and appeal of suspensions resulting from conduct during competition for players and officials.
- 3.4.8 To act as a resource for the Board of Directors in the case of suspensions, discipline, and appeals.
- 3.4.9 To be knowledgeable about all SBA decisions regarding member suspensions and monitor the enforcement of established policies.
- 3.4.10 To study and make recommendations on proposed rule changes put forward by the CBF
- 3.4.11 To prepare delegates for National rules review meetings.
- 3.4.12 When necessary implement experimental trials for rule changes which may result in a major differences in how the game is played.
- 3.4.13 To provide the Officials exam to all SBOA members
- 3.4.14 To ensure that exams are corrected and feedback is provided to the officials re the problem questions.
- 3.4.15 To annually review risk management practice in regard to participant & facility safety.

3.5 RULES CHANGES

- 3.5.1 Any member may submit rule changes for review to the Rules and Discipline Committee.
- 3.5.2 All submissions must be submitted by April 15th each rule change year.
- 3.5.3 The R & D committee will review the rule submissions for approval and circulation to the membership 30 days prior to the Annual General Meeting.

3.5.4 All rule changes shall be reviewed by the membership at the Annual General Meeting.

3.6 PARTICIPANT SAFETY

One of the more important mandates of the R & D committee is to ensure that practices are put in place to ensure athlete safety through a variety of risk management strategies. These strategies also place the association in a more favorable light in terms of potential liability.

- Rules Development; Coaching; Facility Checks; Official Upgrading; Medical Supervision

3.6.1 All tournament organizers must file completed Risk Control forms with the TOC prior to the first game of the tournament. Officials are not authorized to start any games until this form has been completed by the host. Forms are available from the SBA office.

3.6.2 All players must fill out a medical history form and submit it to the coach, manager, or representative of their team prior to the start of each season (For the Minor Category, the form must be filled out by a parent or legal guardian). These documents must be produced prior to each SBA sanctioned tournament to an SBA representative. Failure to do so may result in “good standing” being revoked.

4.0 SUSPENSION PROCEDURES REGARDING MATCH PENALTIES

4.1 DEFINITIONS

- match penalty
- 2nd match penalty

4.2 PROCEDURES IN HANDLING MATCH PENALTIES

- League Situations
- SBA Sanctioned Tournaments
- Provincial Championships

4.3 THE REPORT

4.4 DISCIPLINE COMMITTEES

4.5 APPEAL PROCESS

4.6 THE HEARING

4.7 SUSPENDED PLAYERS RIGHTS AFTER THE RULING

All related forms

5.1 DEFINITIONS (according to the rule book)

5.1 MATCH PENALTY - Article 89

5.1.1

- a. A match penalty involves the expulsion of the guilty player, or representative, for the rest of the game.
- b. Any match penalty also results in an automatic three game suspension for the person at fault. If the committee does not add additional games the individual shall be ready to participate after three SBA sanctioned games (not including exhibition) are served regardless of category.
- c. Whatever sanction the discipline committee may choose to award, the penalized player may not resume activity after the suspension until he/she has obtained proper authorization from the discipline committee. The committee must indicate a date when the player can resume play. The player must sit games in all categories until the date in question. A player serving a match can not play in other divisions until all game are served.

EXAMPLE: If the league wishes the player to sit out 4 league games in the Senior category. He/she must sit out as many games in other categories as it takes until the league games are served. In total the individual may end up sitting out more than 4 games. The league has the authority to ensure that games are served in the league where the infraction was committed.

- d. For any match penalty, the officials shall submit a written report of the incident to the president of the discipline committee in authority.
- e. Every time a match penalty has been awarded, the guilty player's team shall also send to the penalty bench a player who was on the ice at the time of the infraction to serve a five minute major penalty.
- f. For any match penalty, whatever time the infraction occurred at, the guilty player's record shall reflect a ten minute penalty.

5.2 SECOND MATCH PENALTY - Article 90

5.2.1

- a. A second match penalty awarded to a player in the same season shall result in an automatic minimum five game suspension.
- b. What ever suspension the discipline committee should choose to award, the penalized player may not resume activity after the suspension until he/she has obtained proper authorization from the discipline committee.

- c. The game officials are required to submit a written report of the incident to the president of the discipline committee in authority.

5.2 PROCEDURES TO BE FOLLOWED CONCERNING MATCH PENALTIES

LEAGUE SITUATIONS:

5.2.1 Officials

- a. write a report of the incident on the designated "Match Penalty Form" immediately following the game.
- b. ensure a report is filed within 24 hours to the League President.
- c. ensure a report is filed with the L.O.A. Referee-in-Chief within 24 hours.
- d. after the game ensure the coach is aware of the penalty that has been called.
- e. ensure player goes to the dressing room for the remainder of the game.

5.2.2 L.O.A. Referee-in-Chief

- a. contact the SBA office immediately.
- b. ensure the officials officiating the next game of the suspended player are informed of the situation.
- c. contact the League President.

5.2.3 League President

- a. contact the coach of the player in question.
- b. contact the player involved and inform him/her of the situation.
- c. set up a meeting with the discipline committee to deal with the match penalty (does it warrant more than the mandatory three games?).

5.2.4 SBA Office

- a. contact S.B.O.A. Referee-in-Chief
- b. contact SBA President
- c. contact all L.O.A. & league reps

* Only if the player will be serving games in other than local play (i.e., Tournaments or Provincial, or other event).

SBA SANCTIONED TOURNAMENTS:

5.2.5 Officials

- a. write a report of the incident on the Match Penalty Report Form immediately following the game.
- b. ensure a written report is filed immediately with the Tournament Chairperson.
- c. ensure a report is filed immediately to the T.O.C. (tournament officials coordinator).
- d. inform the coach immediately after the game of the penalty that has been called. Refer him/her to the T.O.C. for further clarification.

5.2.6 T.O.C.

- a. must inform the Tournament Chairperson of the penalties called on the player in question.
- b. contact the SBA Office on the Monday morning following the tournament.
- c. notify the officials who are to officiate the next game of the suspended player.
- d. Provide clarification of the penalty to the coach if required.

5.2.7 Tournament Chairperson

- a. organize a discipline committee meeting if required.

5.2.8 SBA Office

- a. contact the president of the league the suspended player is affiliated with.
- b. contact the S.B.O.A. Referee-in-Chief.
- c. contact the SBA President.
- d. contact the L.O.A. Referee-in-Chief of the League the player is involved with.
- e. contact all L.O.A. and league reps.

* Only if the player will be serving games after the tournament has been completed (i.e., League play, other tournaments, a Provincial, or other event).

PROVINCIAL CHAMPIONSHIPS:

5.2.9 Officials

- a. write a report of the incident on the Match Penalty Report Form immediately following the game.
- b. ensure a report is filed immediately to the Provincial Championship's T.O.C..
- c. inform the coach immediately after the game of the penalty that has been called. Refer him/her to the T.O.C. for further clarification if necessary.

5.2.10 Provincial Championship T.O.C.

- a. immediately contact the SBA Representative in attendance.
- b. clarify the penalty(s) called on the player with the coach if required.
- c. contact the SBA Office on the Monday morning following the Championship or organize a hearing immediately if required.

- d. ensure the officials that are to officiate the next game of the suspended player is to participate in are informed of the situation.

5.2.11 Provincial Championship Chairperson

- a. organize a discipline committee meeting if required.

5.2.12 SBA Office

- a. contact the S.B.O.A. Referee-in-Chief.
- b. contact the SBA President.
- c. contact the League President and Referee-in-Chief of the suspended player.
- d. inform all other league and L.O.A. reps.

* Only if the player will be serving games after the tournament has been completed (i.e., league play, other tournaments, a Provincial, or other event).

5.3 THE REPORT

- 5.3.1 A detailed written report of the incident must be completed immediately following the game by both officials.
- .2 The report should contain facts only. Personal opinions and prior situations must not be included. The officials should not discuss the incident with anyone other than members of the discipline committee.
- .3 The report should contain exact details. An example of a correctly filled out report is noted at the end of this policy.

5.4 IN-COMPETITION DISCIPLINE COMMITTEES

- 5.4.1 In-competition discipline committees must be set up in advance for each of the following circumstances:
 - a. League Play - A Committee Chairperson plus one representative from each team not directly involved.
 - b. Tournament Play
 - i) SBA Representative
 - ii) S.B.O.A. Representative
 - iii) Tournament Chairperson Rep.
 - c. Provincial Play
 - i) SBA Representative
 - ii) S.B.O.A. Representative

iii) One other designated individual

5.4.2 Each discipline committee has the power to render a verdict on an accused individual. All other SBA members shall uphold the suspension set forth by the committee (i.e.: If a player is suspended by a tournament discipline committee, the team and league that this individual participates must also uphold the suspension). Failure to honour the decision of the ruling discipline committee shall in itself be cause for suspension or disciplinary measures. A disciplined individual has the right to appeal the committee's decision to a higher authority. .

5.4.4 Conflict of Interest.

Although this may not always be possible, it is strongly suggested that the Chairperson of any Discipline Committee be a non-participant. There is no necessity for such a committee to be composed of members of a League Executive. Prospective candidates could include ex-players, referees, or coaches. The reps from either of the teams involved in the alleged infraction should disqualify themselves from the committee. In addition, if they believe that other considerations may colour their judgement (i.e.: relative/friend involved in the incident) they should also disqualify themselves. Ideally a number of individuals should be designated as alternate members of this committee who could serve in the event that a conflict of interest does arise. In any case, the League Executive or Tournament Organizing Committee must strive to ensure that Committee members possess the necessary expertise and objectivity.

5.5 RIGHT TO APPEAL TO A HIGHER AUTHORITY

5.5.1 Any individual, team, or league suspended by a Discipline Committee has the right to appeal the suspension to the SBA Board of Directors. The suspended appellant or the representative of the appellant shall file a notice in writing to the SBA Board of Directors within thirty days after notice of the suspension being appealed. Such notice of appeal shall set out the date of the Board's decision to suspend, the particulars of the decision, and particulars of the grounds for appeal. The appellant shall be entitled to be represented by Council at the appellant's expense at the hearing of the appeal. The decision of the Board of Directors at a general meeting of any appeal shall be final and binding on all parties.

5.5.2 An appeal fee of \$25.00 must be enclosed with the letter outlining the basis of the appeal (should the appeal be successful the \$25.00 fee will be reimbursed to the accused). Such appeal must be forwarded to the provincial office and must contain:

- a. The decision sought to be appealed;
- b. A concise statement of the facts; and
- c. A concise submission setting out clearly in what respect the decision is alleged to be wrong.

5.5.3 The operation of the decision of a league shall not be suspended pending hearing of an appeal.

5.6 DISCIPLINE APPEAL HEARINGS

- 5.6.1 See Discipline and Appeals policies

5.7 SUSPENDED PLAYERS RIGHTS

- 5.7.1 A suspended player/coach loses all right to be associated with their team at any SBA sanctioned event (league game, tournament play, provincials, etc). This means that a suspended player cannot stand in or near the player's bench during the time of the suspension nor can he/she assist the team in anyway while the team is playing.
- 5.7.2 Should the suspended player participate while suspended the game shall automatically be awarded to the opponent. In addition, the suspended player shall receive a match penalty and the coach a game misconduct.
- 5.7.3 At any time should the suspended player interfere with a game in progress (i.e. shout at the opposition, shout at the officials, make disturbing noises from the stands, etc.) they shall receive a match penalty.

5.8 QUICK REFERENCE

This article is intended as a quick reference for Discipline procedures, and it is not intended to replace the details found in the articles above.

- 5.8.1 Game incident happens - official makes appropriate calls & informs player & coach what the call is at that time.
- 5.8.2 Official writes report on game sheet.
- 5.8.3 Official reports incident to L.O.A. R.I.C.
- 5.8.4 L.O.A. R.I.C. reports incident to league rep & SBA R.I.C. (through SBA office).
- 5.8.5 SBA R.I.C. informs (through SBA office) all other leagues of incident & pending suspensions if needed.
- 5.8.6 Player is suspended from **ALL** provincial play according to the penalties in the rule book. For match penalties player is suspended until discipline committee meets to review the suspension. (Minimum 3 games).
- 5.8.7 Discipline Committee (League, tournament or provincial) meet ASAP after the incident.
- 5.8.8 League reports ruling to the SBA office. This information is passed on to SBA R.I.C.
- 5.8.9 Player is suspended as indicated by the committee.

5.8.10 Player may appeal to appropriate committee - suspension remains in effect until after the hearing.