

**PARTICIPATION  
BYLAWS  
OF THE  
SASKATCHEWAN  
BROOMBALL  
ASSOCIATION**  
Approved 09/08

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## SBA BYLAWS - SECTION ONE - PARTICIPATION BYLAWS

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### **REVISIONS**

When revisions are made to the bylaws they will be noted in bold font. Only those changes made as of the date on the previous page will be highlighted. For exact details on what bylaw was changed please refer to the minutes corresponding to the date of revision.

### **1.0 AFFILIATION**

- 1.1 In order to be a member of the SBA and thus benefit from or be involved in SBA programs, all individuals and groups must affiliate.
- 1.2 By affiliating, individuals agree to come under the jurisdiction of the SBA and agree to abide by all rules and regulations of the Board of Directors.
- 1.3 Affiliation may be revoked by the Board of Directors at any time if individuals, teams, or leagues are not acting in the best interest of Broomball or in accordance with the rules of the SBA as laid down in these bylaws.
- 1.4 Affiliation ensures each individual is covered for liability, accident and dental insurance while they are following the guidelines of the sanctioning policy (Ref. Bylaws Sect. One - 9.0) and in all situations covered by the Insurance Policies on file at the SBA office.
- 1.5 League administrators, executive members and tournament organizers (i.e., non players) who wish to be covered for liability coverage must affiliate prior to the event they are involved with.
- 1.6 When a person is not within good standing in the SBA, he/she cannot participate in anyway as a player, coach or as an official.
- 1.7 In order to be affiliated all individuals must provide pertinent personal information requested on the SBA affiliation forms. Failure to do so may result "good standing" being revoked.
- 1.8.1 Players must sign in the players section of the affiliation form in order to be eligible to play. Players who cannot sign the original affiliation form must have their signatures on an SBA player amendment form. Any signature on an affiliation form that is found to be forged will result in an investigation by the Executive Committee. Players and coaches may be suspended. Playing coaches and playing team reps must be indicated in the coaches section and players section if they wish to play.
- .2 Amendment Form  
Player releases:
  - The coach of the team that the player is leaving must sign the player release form.
  - Any forged signatures on the amendment form will make the release invalid.
- .3 Any forged document will result in discipline action taken by the SBA.
- 1.9 TYPE I - ANNUAL
  - .1 The following team affiliation fees shall replace the previous system of \$5.00 & \$10.00 affiliations.

TYPE I - TEAM AFFILIATION  
BANTAM - \$100  
MIDGET - \$100  
JUVENILE - \$175  
SENIOR - \$200  
NON CONTACT - \$175  
MIXED-ALL DIVISIONS-\$150  
MASTERS - \$100

05/04

DEADLINE: Team affiliation fees must be paid prior to each team's first game each season and no later than the registration deadline for that category. All SBA deadlines that fall on a non-working day (weekend or statutory holiday) will be extended until the next working day at 5:00pm.

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.2 ROSTERS OVER TWENTY & THREE

In all cases where a team signs more than 20 players or 3 coaches/trainers/managers - they shall be assessed an additional \$5.00 fee for every individual over the limit.

.3 INDIVIDUALS not connected to a team but wishing to affiliate may do so for a fee of \$10.00/season.

1.10 TYPE II - SINGLE EVENT

Individuals may affiliate for single events by submitting a \$3.00 fee to the organizer prior to participation in their first game. Should these individuals participate in provincial play, at a later date, they will be required to submit full affiliation fees (in addition to the \$3.00 already paid).

1.11 TYPE III - ASSOCIATED GROUPS

\$30.00 annually - Groups wishing to be eligible to participate in SBA programs such as Loaner Kit or Clinics must be members of the association.

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**2.0 SENIOR**

**TYPE I - TEAM AFFILIATION - SENIOR - \$200**

In order to be eligible for Provincials, teams & leagues must be in good standing (as noted in Sect. Two, 3.2) and complete the following requirements:

**2.1 Forms**

2.1.1 All players, coaches, managers and trainers must be signed on the official SBA registration form prior to participation in their league and no later than Feb. 15<sup>th</sup>. There will be zero tolerance for teams not adhering to deadlines, bylaw requirements or if forms are not filled out properly in the Senior Category.

2.1.2 Registration forms due at January meeting. Amendments to rosters are available upon proper completion of an amendment form, up to & including Feb. 15<sup>th</sup> as per 2.7.4 below. Please note that insurance claims prior to the January meeting will require the submission of a properly completed registration form.

**2.2 Category Registration Fee & Provincial Championship Fee**

- ALL TEAMS are required to pay a Category Registration Fee to the SBA
- ALL TEAMS attending the Provincial Championship are required to pay a Category Registration Fee and a Provincial Championship Fee to the SBA

**Category Registration Fee**

- Teams in the first three seasons - \$300.00/season
- Teams in existence for more than three seasons - \$600.00/season

**Provincial Championship Fee**

- Teams in the first three seasons - \$700.00/season
- Teams in existence for more than three seasons - \$400.00/season

Due - at the January meeting each year 05/07

**2.3 WHO MUST REGISTER?**

2.3.1 All teams are REQUIRED to register. 09/04

2.3.2 All teams who wish to compete at the provincials MUST meet the above noted deadlines and must have the proper fees into the SBA office. 09/04

**2.4 Bonds & Suspensions**

2.4.1 All teams are required to submit a \$100.00 performance bond to be eligible to attend Provincials; due at the January meeting. Bonds are held for the league until such time that the number of teams attending Provincials decreases. Bonds will be forfeited if teams:  
- Do not appear or default games at the provincial, or withdraw prior to the provincial (\$100),  
- If league reps do not attend a Board meeting (\$100),  
- If each team does not have a rep in attendance at the January meeting (\$100/team),  
- For any other reason the Executive deems appropriate.

2.4.2 Defaulting games at the Provincials - the result is players on the provincial roster will be suspended for one year of Provincial Championship play and the bond will be forfeited to the category.

2.5.3 Any suspensions levied by the Senior Category that have resulted from an act of God, extenuating circumstances, etc. may be appealed by the individual suspended. The appeal must be in writing and must outline details of the circumstances following 8.5 "Right To Appeal To a Higher Authority". The Sr. Category is obligated to consider these circumstances and has the authority to overrule the motion that created the suspension.

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### 2.5 Miscellaneous Bylaws

- 2.5.1 All Senior leagues are required to comply with officiating regulations. League Officials Associations should be formed to ensure all bylaws are being followed. (Reference Section 7.0 bylaws)
- 2.5.2 Tournaments run with MAP & SK. 1ST funding must use SBA rules, 18 min. periods & overtime. Mercy Rule and other SBA rules may be used.

### 2.6 PROVINCIAL FORMAT

- 2.6.1 Provincial Championships will be hosted on a rotation basis, with rotation being the Regina League (2008), Bruno League (2009) & the Saskatoon League (2010). When a new league joins, they will fall into the rotation. 05/07
- 2.6.2 The SBA will pay 100% of the ice costs up to \$5000.00 and 55% of the ice cost beyond \$5000.00.
- 2.6.3 The ticket price for the banquet at Provincials cannot exceed \$20.00 per person.
- 2.6.4 An "A" & "B" Provincial champion shall be declared with the winner of the "A" event being eligible to represent the province at the Nationals. The winner of the "B" event (bronze medal winner at Provincials) will be eligible to represent the province at the Westerns (provided the team did not attend the Nationals the previous year – as per Westerns Canadian Championships Constitution). 09/04

### 2.7 Provincial Eligibility - Players (Combined & Separate Provincials)

- 2.7.1 Persons registered with any other Broomball association are not eligible to be registered in Saskatchewan.
- 2.7.2 Teams will not be allowed pickups from within their league. Any players added to the Provincial roster must be as per 2.7.4. 09/04

Registered Juvenile players may play in Juvenile Provincials and in any other category they wish. However, they must follow all Senior Category bylaws in terms of their Senior Category eligibility.

- 2.7.3 Players may be released during the season with league/SBA approval. Players or coaches must fill out a proper release form prior to acceptance. Once released, a player is eligible to play for any other team in the province. Should a team refuse to release a player, the matter will be reviewed by their SBA Category Chairperson. A physical move from one team/city to another, will constitute an automatic release if the player so chooses.
- 2.7.4 Players added after the registration deadline (January meeting) and before February 15th are eligible for Provincials. All such players must complete an official roster amendment form or they will not be accepted. Players MUST not already be affiliated in the Senior Category (i.e., must be new players) or can be replacements for injury (see below). Teams in their first three seasons are allowed to pickup players from within the league up until February 15th. 09/04

Players added after February 15th are NOT eligible for Provincials in that playing year. In case of a major injury to the goaltender, proven by medical documents, you have the option to replace the goaltender. Medical documents must be in the hands of the SBA office or category chairperson three days prior to the event. 05/02

Teams with rosters larger than twenty must cut down to twenty by February 15<sup>th</sup>. All teams must submit their roster prior to their first game at Provincials and indicate cuts when registering.

#### 2.7.5 Coaching Requirement For Provincials

All teams must have a Fully Certified Level I, non playing coach on the bench at all times. A coach can be on a men's and ladies roster but not on two men's or ladies team rosters. One years grace shall be given to new teams.  
For existing teams failing to meet coaching requirements - SANCTION: FINE \$250.00

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Definition of a new team - no more than 8 players who were listed on a Senior team roster from the previous season. 09/04

2.7.6 Once the provincial teams have been confirmed at the January meetings, if a team withdraws, all players on that teams roster are then ineligible to participate for any other team in that provincial.

2.8 "A" & "B" PROVINCIALS

2.8.1 In a season where the provincial will be played in a combined format a process for determining the medal finalists must be determined. All teams are required to attend the January Senior Committee meeting in order to decide the level at which "A" & "B" will be split for the playoffs. Teams who are exempt from registering (See article 2.3.1 & 2.3.2) do not have to attend. Any required team not attending the meeting shall be assessed a \$100 fine and will be awarded to the provincial host. (Refer to Policy & Procedures Manual Section 8 Events - 11.2 for full details on the eligibility process.)

2.9 Western Intermediate "B" Bonds

2.9.1 The Senior Committee shall secure a performance bond of \$500/team and a performance fee of \$150.00/team (non refundable) participating at the Westerns and provide them to the SBA office by May 1.

2.9.2 Failure of the teams to provide these bonds will result in the Senior Committee approaching the next available team & confirming their participation, by securing bonds, by May 15th.

2.9.3 Should no teams submit bonds by May 15th the SBA will not forward bonds to the host, and therefore, Saskatchewan teams will be unable to participate.

2.9.4 Bonds will be returned to the teams after the event is over & all financial obligations to the host & the SBA have been met and pending adherence to the Travel policy by the teams involved.

2.9.5 Pickups for the Westerns must be from teams who have REGISTERED in the Senior Category (as defined in 2.2 above) or from Registered Juvenile teams. 09/04

2.10 NATIONAL CHAMPIONSHIPS

2.10.1 The Provincial Champions will attend the Nationals the following year.

2.10.2 YEAR IN ADVANCE

- Commitment by September 15th or September category meeting
- October 1st – \$1000.00 due to SBA office 09/04
- December 1st - \$1000.00 due to SBA office 09/04
- March 1st - remainder due to the SBA office
- All of the above fees are non refundable
- If the team forfeits the right to attend the event, the money paid by the team will be given to the replacement team. If no one attends the event, the money will be returned to the Senior Category.
- 65% of the Provincial roster must be registered with the attending team for the following season. All numbers of players will be rounded down if there is a fraction in calculating the 65% (i.e., 12.79 players = 12 players).
- The team must play in Senior Provincials the following year.
- The team must play in a Senior league or if a league is not available, the team must play in three major Canadian Senior tournaments.
- Final roster for Nationals must be in to the SBA office by Feb. 15th.
- If deadline conditions are not met, then the Executive Committee will review.

2.10.3 Senior teams must pay a \$500 bond to the SBA to participate in Nationals.

2.10.4 Pickups for the Nationals must be from teams who have REGISTERED in the Senior Category (as defined in 2.2 above) or from Registered Juvenile teams. 09/04

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**3.0     NON CONTACT**

In order to be eligible for Non Contact Provincials, teams do not have to participate in leagues but they must follow the sanctioning policy, be in good standing and complete the following requirements:

- 3.1     All players must be affiliated by Feb. 15th in order to be eligible for provincials. Names and other information must be presented to the SBA office on an official Non Contact team registration form or players will not be eligible.

THERE WILL BE NO TOLERANCE FOR TEAMS NOT ADHERING TO DEADLINES, BYLAW REQUIREMENTS OR IF FORMS ARE NOT FILLED OUT PROPERLY. TEAMS THAT DO NOT COMPLY WILL BE FINED OR DECLARED INELIGIBLE AT THE DISCRETION OF THE CHAIRPERSON.

- 3.2     Registration - \$400.00/team

Due - All teams wishing to attend Non Contact Provincials must submit their registration fees by January 15<sup>th</sup> of the playing year. Final rosters must be submitted to the SBA by February 15<sup>th</sup>.

- 3.3     WHO MUST REGISTER?

Non Contact Leagues - All teams wishing to enter Provincials must register. All teams from leagues sending teams to Provincials must affiliate.

- 3.4     Eligibility - all AFFILIATED players other than those currently registered/affiliated on "A" &/or "B" level teams are eligible for Non Contact Provincials if signed prior to Feb. 15th with a registered team.

Disqualify completely all Non Contact players from Senior participation.

- 3.5     Pickups

3.5.1    League teams are allowed to pick up players to a maximum of 49% of their finalized roster (See PP Man. - Pick-ups). Each team is allowed to add three players to their original roster, but cannot exceed twenty players.

3.5.2    Players may be cut to allow each pick-up a spot within a teams maximum limit. (See PP Man. - Pick-ups)

3.5.3    Pick-ups must be from within your own league.

3.5.4    All teams must submit their provincial roster prior to their first game at provincials.

3.5.5    League teams must indicate cuts & pickups when registering.

3.5.6    Non League team rosters are frozen after Feb. 15th.

- 3.6     MAP

3.6.1    Tournaments run with MAP & SK. 1ST funding must use SBA rules, 18 min. periods & overtime. Mercy Rule and other SBA rules may be used.

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**4.0 MINOR**

**BANTAM & MIDGET** - bylaws will be followed as Juvenile category, except the age and the play being non contact. Bylaw 4.6 does not apply to midget. Two fifteen minute halves will be played.

- 4.1 Forms - all players, coaches, managers and trainers must be signed on an official SBA registration form due Feb. 1<sup>st</sup> of the playing year.
- For the Juvenile category, players can be added to the official team roster from affiliated Midget Category teams (from within their community only), up until the start of the teams first game without having to fill out an amendment form. 05/05
  - For the Midget and Bantam categories, players can be added to the official team roster up until the start of the teams first game (all players must be signed on an SBA affiliation/amendment form).
  - A \$50.00 late fee will be charged if all materials are not in the SBA office on the final day of registration.
  - A waiver form signed by the parent or guardian of each child, accompanied by a photocopy of a proof of birth and a photo identification must be in the coaches possession at all minor events.
  - For the Midget Category, photo identification is recommended, but is not mandatory. Failing this, if a protest is made against an athlete who does not have these documents available the team shall forfeit the game(s) in question and the athlete shall be suspended until such time as these documents are produced.

4.1.1 Meetings - All Juvenile teams not represented at the May and September Juvenile category meetings will be fined \$50.00

**4.2 AFFILIATED VS. REGISTERED**

4.2.1 In order to be eligible for provincials all teams & individuals must affiliate and register.

4.2.2 In order to be eligible to represent Saskatchewan at National Juveniles (& other Inter-provincial events) Juvenile category teams must register at the highest rate.

**PROVINCIAL PLAY**

- 4.3 Provincial Registration - Deadline is February 1<sup>st</sup> of the playing year 09/01
- 4.3.1 1st year teams - Juvenile \$100.00  
Midget \$150.00 09/04  
Bantam \$75.00
  - 4.3.2 2nd year teams - Juvenile \$150.00  
Midget \$150.00 09/04  
Bantam \$75.00
  - 4.3.3 Juvenile Team Registration Fees - \$275.00 (Payment of this fee indicates intent for Nationals). Teams registering for any Nationals do not pay 4.3.1 or 4.3.2

**4.4 Eligibility**

4.4.1 **JUVENILE** - players 20 years of age or older in the calendar year prior to the Provincial are not eligible for Provincials.

**MIDGET** - players 16 years of age or older in the calendar year prior to the Provincial are not eligible for Provincials.

**BANTAM** - players 14 years of age or older in the calendar year prior to the Provincial are not eligible for Provincials.

4.4.2 Teams or players do not have to be in a registered league to be eligible.

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- 4.5 Coaching Requirement For Bantam, Midget, and Juvenile Provincials  
All teams must have a Fully Certified Level I, non playing coach on the bench at all times.  
A coach can only be on one Roster per category.  
One years grace shall be given to new teams.  
For existing teams failing to meet coaching requirement - **SANCTION - DISQUALIFICATION**
- 4.6 Provincial Championships
- 4.6.1 The Juvenile Provincials will always be the last weekend in February or a minimum of four weeks prior to the National.
- 4.6.2 Juvenile Provincial Ice Costs are to be kept to a maximum of \$1500.00. Midget Ice Costs are to be kept to a maximum of \$1000.00 It will be the host committee's responsibility to fundraise the difference in cost, or find an alternative venue for the event. Any funds not spent from this budget will be allocated to a hosting fund pool to be used in a future year to assist the host groups that have ice costs more than the maximum. 05/07
- 4.7 MAP
- Juvenile tournaments run with MAP & SK. 1ST funding must follow SBA rules, 18 min. periods & overtime. Mercy Rule and other SBA bylaws may be used.
- 4.8 Fundraising
- All Juvenile teams are required to participate in the SBA fundraising raffle program. If a team chooses not to participate in the program, they will still be required to submit \$75 to the SBA Minor Category (15 books @ \$5.00/each). 05/07



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**5.2     INTERMEDIATE DIVISION**

FEES - \$250/TEAM

DEADLINES - Registration fees and rosters due February 1<sup>st</sup> for all Mixed teams (Exceptions may be granted if necessary to accommodate a full draw). 05/03

RESTRICTIONS:

TYPE "X" MALE PLAYER:

- Any MALE player registered on a Senior "A" or "B" or Non Contact LEAGUE roster as of February 15<sup>th</sup> of the current playing season. An "X" player is also defined as a male player who has participated on a Juvenile team and has been out of Juvenile for two years (his 3<sup>rd</sup> playing season) and any new player (not previously affiliated) has participated for four accumulative years. 05/04
- Previous status in the above noted division is not considered
- Females are not considered as "X" in this division
- Maximum of 3 "X" males are allowed
- Any number of age exempt players are allowed in the intermediate division

FINAL ROSTER:

All teams must submit their final roster (excluding pickups) and fees (affiliation & registration) to the SBA office by February 1<sup>st</sup>. No more than 3 X players may be on the final roster on February 1<sup>st</sup>. All Non League teams are not allowed pick ups at the Provincial. Their rosters are frozen as of February 1<sup>st</sup>. 05/03

League teams are only allowed to add other league players as pickups (including X players). These people must be noted as pickups and added to their roster prior to the first game of the Provincial.

Players from league teams which are not involved with the provincial are eligible to sign with any other team prior to February 1<sup>st</sup>. 05/03

Maximum team roster of 20 players.

**5.3     OPEN DIVISION**

FEES - \$250/TEAM

DEADLINES - Registration fees and rosters due February 1<sup>st</sup> for all Mixed teams (Exceptions may be granted if necessary to accommodate a full draw). 05/03

RESTRICTIONS: NONE

FINAL ROSTER:

All teams must submit their final roster (excluding pickups) and fees (affiliation & registration) to the SBA office by February 1<sup>st</sup>. All Non League teams are not allowed pick ups at the Provincial. Their rosters are frozen as of February 1<sup>st</sup>. 05/03

League teams are only allowed to add other league players as pickups (including X players). These players must be noted as pickups and added to their roster prior to the first game of the Provincial.

Players from league teams which are not involved with the provincial are eligible to sign with any other team prior to February 1<sup>st</sup>. 05/03

Maximum team roster of 20 players.

**5.4     AWARDS**

Type "X" players do not receive awards at the Mixed Provincial.

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All teams attending the Mixed Provincial Championships are responsible for purchasing a minimum of 10 banquet tickets at a price not to exceed \$20.00/ticket. These tickets are to be paid at registration prior to a teams first game. 09/07

### 5.5 MAP

Tournaments run with MAP funds are encouraged to use SBA rules including 18 minute periods & overtime.

### 5.6 PLAYING RULES

5.6.1 If at the start of a game a delay is caused because of an improper roster, a 2 minute delay of game penalty will be given. The roster sheet must be corrected at this time. Additional penalties are assessed each two minutes until the roster is corrected. At the five minute mark if the game can not start the game will be defaulted.

5.6.2 A major for fighting will result in an automatic tournament suspension.

5.6.3 No boarding or deliberate body checking will be allowed. Major penalty. NOTE: The onus is on the all players to be in control of their body at all times. Defensive players are not allowed to move players out of the crease area in anyway.

5.6.4 INCIDENTAL body contact by either the offensive or defensive player will result in a minor penalty.

5.6.5 Automatic icing will occur when the ball is shot from your own side of centre ice and crosses the opponent's goal line without any interference from the opponent.

5.6.6 The 50% male female ratio is used throughout the game including overtime. Regulation 3 male, 3 female. Overtime, 2 male, 2 female.

5.6.7 Penalties are served by the individual who receives them regardless of sex. Team penalties are served by males.

#### 5.6.8 DRESSING ROOMS

Mixed team members, of the opposite sex, shall dress in the same dressing rooms at separate times, or where, possible, in separate dressing rooms

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**6.0     MASTERS**

- 6.1     The age restriction for Masters Mens play is 35 years and over, for Masters Ladies it is 30 years & over. All players must meet the criteria as of the day of the tournament in order to be eligible. Each team participating must have 20% of the team roster as Masters Division only. 05/05
  
- 6.2     REGISTRATION - \$75/TEAM. 05/04
  
- 6.3     Masters play is Non Contact with two fifteen minute periods.
  
- 6.4     Non Active Masters players pay only a \$5.00 affiliation fee annually.
  
- 6.5     MAP
  - 6.5.1    Tournaments run with MAP & SK. 1ST funding must use SBA rules, 15 minute periods & overtime. Mercy Rule and other SBA rules may be used.

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**7.0 OFFICIATING**

**7.1 MEMBERSHIP FEES**

All officials by affiliating become members of the SBA and thereby agree to abide by SBA bylaws & policies.

**Affiliation** gives each official the opportunity to officiate league games and the SBA Sanctioned Tournament his/her league is affiliated with. Affiliation does not allow an official the opportunity to officiate in other league tournaments, provincial championships, or out of province events.

Recreational officials may only participate in recreational leagues and tournaments.

**Registration** gives each official the opportunity to officiate leagues games, any SBA sanctioned tournaments, provincial championship, and out of province events.

Once a person affiliates or registers, he/she is entitled to officiate broomball in Saskatchewan. With this granted privilege, there are certain responsibilities which must be met; the basic and minimal responsibilities are outlined in the SBA officials policies & procedures.

**7.1.2 FEES**

- a. Recreational - \$5.00/year
- b. Affiliation - \$15.00/year
- c. Registration - \$50.00/year

**7.2 CLINICS**

All registered officials are required to attend a clinic and write an exam annually. Clinic fees must be paid and exam sent in before any expense form can be authorized.

**7.3 REIMBURSEMENT FOR REGISTERED OFFICIALS**

**7.3.1 GAME FEES**

7.3.2 If a new league exists they will be allowed to negotiate their own fee for the first year only.

7.3.3 Officials shall receive the following minimum per game fees for league and tournament games as per the table below. These minimum payments and fees are set annually by the SBA Officiating Committee.  
(LOA's may negotiate. Each official must pay a \$1.00 per league game fee to the SBA.)

	<b>SENIOR GAMES</b>	<b>Juvenile GAMES</b>	<b>NON-CONTACT GAMES</b>	<b>MIXED GAMES</b>	<b>MASTERS GAMES</b>
<b>LEVEL 1</b>	<b>\$15.00</b>	<b>\$15.00</b>	<b>\$12.00</b>	<b>\$12.00</b>	<b>\$12.00</b>
<b>LEVEL 2</b>	<b>\$18.00</b>	<b>\$18.00</b>	<b>\$15.00</b>	<b>\$15.00</b>	<b>\$15.00</b>
<b>LEVEL 3</b>	<b>\$20.00</b>	<b>\$20.00</b>	<b>\$15.00</b>	<b>\$15.00</b>	<b>\$15.00</b>
<b>LEVEL 4</b>	<b>\$20.00</b>	<b>\$20.00</b>	<b>\$15.00</b>	<b>\$15.00</b>	<b>\$15.00</b>

Note: Provincial Tournament fees will be set at \$20.00 per official for all levels.

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- 7.3.4 Officials shall be paid comparable to the rest of the executive and are entitled to the following expenses to officiate in a sanctioned SBA event:
- \$0.25 per kilometre
  - **\$30.00 per day meals – Meals will be calculated as follows regardless of the time of day: 1 - 4 hours = 1 meal (\$10); 5 – 7 hours = 2 meals (\$20); 7+ hours = 3 meals (\$30). \*Hourly rates include travel time\* 09/08**
  - \$100.00 per day and \$50.00 per half day for TOC - must complete at least 8 evaluations or 2 per official if less than four officials attending. Evaluations must be signed by the official and the TOC and sent in before expenses are paid.
  - Travel fees for non drivers - 3 hours or more - \$10.00 per hour both ways, from the beginning of the trip once 3 hours has been reached. Payment is made based on reaching half hour increments of hours travelled.
  - Air as needed & Hotels as needed.

Officials are required to travel together and share accommodations whenever possible or reimbursements will be adjusted accordingly.

- 7.3.5 Officials selected for Western Canadian, Juvenile or Senior National Championships shall not receive a per game fee but will receive a per diem allowance of \$50.00 plus the actual cost of accommodation. The SBA will provide the necessary travel and accommodation arrangements.
- 7.3.6 That all representatives of the SBA be 100 % supportive of all officials publicly. Written concerns from officials to be reviewed by the SBA Executive.
- 7.3.7 Information on officials will only be given to leagues when specific areas of concern are documented and addressed to the RIC & Tech. Chair. Info will then be specific to the problem addressed. Level info available upon request.

### 7.4 EVALUATIONS

All registered officials are evaluated annually.

Officials are graded on the basis of levels.

Details on evaluations & the level system can be found in the policy manual.

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## SBA BYLAWS - SECTION ONE - PARTICIPATION BYLAWS

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### **8.0     SANCTIONING POLICY**

#### **8.1     General**

- 8.1.1    No member (officials, coach, manager, trainer, player) covered under the policy may participate in any way with an unaffiliated person, without receiving prior permission from the Executive. Persons ignoring this policy may face fines or suspensions or both.
- 8.1.2    Registered, Affiliated or Recreational officials must be involved in all league or tournament games.
- 8.1.3    The Officials Committee through the local league officials association is responsible for approving the officials assigned to do all league games. The Provincial Referee-in-Chief shall assign all officials to tournaments.
- 8.1.4    Leagues which do not have qualified officials affiliated with the SBA will not be eligible for provincials.
- 8.1.5    Teams which have applied to enter leagues and were rejected may appeal to the SBA. Each case will be dealt with individually based on specific circumstances.

#### **8.2     Tournaments**

All tournaments must be sanctioned by the SBA prior to the event (one month minimum) The SBA will then handle all discipline matters for these events.

- 8.2.1    All out-of-province teams attending tournaments must be affiliated with their provincial association or must affiliate with the SBA for that event. (Ref. SECT. ONE, 1.7)
- 8.2.2    All teams are expected to attend in province tournaments rather than those out of province.
- 8.2.3    The S.B.A assumes no responsibility for money lost at any tournament. All teams should act on a buyer beware basis. Tournaments which are not properly run will not be sanctioned until such time as they demonstrate their ability to host a proper event. If money is lost the SBA will ensure every effort is made by the league to pay it back.
- 8.2.4    Registrations - New Players and Teams which want to play in tournaments prior to their league registration must complete affiliation forms prior to the event.
- 8.2.5    Tournaments which intend to have an all "B" format must accept the SBA's rankings of teams. Rankings will be based on previous years status and present years standings. Teams in question may appeal.
- 8.2.6    Emergency action plans & Facility checklists must be completed, by the Host prior, to commencement of SBA sanctioned tournaments and given to the Tournament Officials Coordinator or head official.

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**SBA BYLAWS - SECTION TWO ADMINISTRATION BYLAWS**

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**SECTION TWO – ADMINISTRATION BYLAWS**

**1.0 OFFICE**

- 1.1 The Head office of the Saskatchewan Broomball Association herein after referred to as the SBA, shall be at 2205 Victoria Avenue, Regina, S4P 0S4 as confirmed each year at the A.G.M.
- 1.2 All transactions of the association will be put on file and stored at these headquarters.

**2.0 VOTING RIGHTS AND OPERATIONS**

- 2.1 All bylaw amendments must be in the office 4 weeks prior to the meeting. Amendments from the floor that have been presented to membership one month in advance will be allowed. Amendments from the floor that change the content (meaning) of the original motion will not be allowed. Amendments from category meetings must be circulated to the Board of Directors in advance.
- 2.2 Chairmen will only deal with bylaw changes that have been presented as a result of a written motion, if the motion has not been circulated to all the people affected it will be tabled. General discussion will not result in a motion.
- 2.3 In all cases motions must follow a detailed self explanatory format, providing the motion in total as well as the rationale behind it.
- 2.4 Without a category meeting no one person (including the chair person) will be allowed to put forth a motion to the Board, including approval of their budget. This means that there will be a minimum of one meeting/year/category.

**3.0 GOOD STANDING**

- 3.1 Good standing indicates that a league is eligible to Vote and its teams to:
  - a. participate in provincials
  - b. participate in SBA sanctioned events when the following requirements have been completed:
- 3.2 Leagues must:
  - 3.2.1 Any league which has not previously been a member or is not in "good standing" must submit a letter of registration at or prior to the January meeting of that playing year. Acceptance as a voting member is contingent with a majority vote of the SBA Board of Directors at the earliest opportunity.
  - 3.2.2 Provide an address list of the current league executive.
  - 3.2.3 Provide the current constitution and bylaws of the league annually.
  - 3.2.4 Provide a league schedule (8 games/team minimum/year.)
  - 3.2.5 Ensure the payment of all fees due according to registration deadlines outlined in the bylaws.
  - 3.2.6 Abide by the terms of the sanctioning policy.
  - 3.2.7 Appoint a director to handle SBA affairs & attend Board of Directors meetings.
- 3.3 Individuals must:
  - 3.3.1 Pay all fees outstanding
  - 3.3.2 Properly sign an approved membership form
  - 3.3.3 Be free of suspensions
  - 3.3.4 Act in accordance with the sanctioning policy
- 3.4 When a league/team/person is not within good standing in the SBA teams/individual(s) associated with that group can not participate in broomball.
  - 3.4.1 Leagues which in the past have been poorly administered may be asked to host an administration clinic.
  - 3.4.2 Leagues which continue to operate in opposition to the bylaws will be put on probation and if this

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## **SBA BYLAWS - SECTION TWO ADMINISTRATION BYLAWS**

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continues their membership may be revoked.

- 3.4.3 Leagues which do not consistently exercise their right to vote as a member of the board of directors may have this right revoked.
  - 3.4.4 Leagues which have outstanding accounts with the SBA may have their "good standing" revoked.
  - 3.4.5 When good standing is revoked the Board of Directors shall notify the individual or group along with a list of requirements that can be met to pursue reinstatement.
- 3.5 Senior Committee
- 3.5.1 Each Senior Contact league must send a league representative from the male and/or female categories to each SBA meeting to vote as a member of the Board of Directors. Failure to do so will result in a \$100.00 fine (deducted from bond account) being assessed for each meeting missed.
  - 3.5.2 Senior Contact Leagues which do not have bonds with the SBA are not eligible to vote. The above bylaw remains in effect for each meeting missed until a league withdraws.
- 3.6 Minor Committee
- 3.6.1 All Juvenile teams not represented at the Spring and Fall Juvenile category meetings will be fined \$50.00

### **POLICY AND PROCEDURES APPENDIX**

The following sections are contained in the Policy & procedure Manual. Details on all policies can be received by requesting them from the SBA office or your category chairperson.

- GENERAL - includes information on the maintenance of SBA policy documents & on the organizations the SBA is affiliated with.
- EXECUTIVE & COMMITTEE - provides information on the SBA Executive including duties & responsibilities as well as committee structures.
- ADMINISTRATION - outlines how the SBA day to day affairs are administered.
- FINANCIAL - outlines how the financial affairs of the SBA are conducted and provides details on grants and the procedures necessary when applying for them.
- COMMUNICATIONS - contains information on communications, between SBA members and the Executive ,as well as on Sport History, newsletters, etc.
- MEMBERSHIP - includes information on program that are designed to encourage membership and specific category policies.
- EVENTS - includes details on hosting provincials, sanctioning tournaments, and attending major championships.
- PLANNING - details the process of planning for the association.
- TECHNICAL - information regarding the officiating, coaching, and rules development programs.