

# TECHNICAL

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**1.0 INTRODUCTION****1.1 RESPONSIBILITY**

The Technical Chairperson is responsible for the programs under this title with assistance from various committee heads.

**1.2 AREAS OF RESPONSIBILITY & COMMITTEES**

- 1.2.1 Coaching Program
- 1.2.2 Officials Development
- 1.2.3 Rules & Discipline
- 1.2.4 Suspensions Procedures

**2.0 COACHING****2.1 MANDATE**

The goal of the coaching program is to encourage all coaches to involve themselves in developing their broomball coaching skills through the establishment and operation of recognized coaching programs.

**2.2 RESPONSIBILITY**

The responsibility for the coaching program lies with the Technical Chairperson of the S.B.A. In the future, a committee will be put in place to further expand this program.

**2.3 OBJECTIVES**

- 2.3.1 To promote the NCCP theory course.
- 2.3.2 To promote coaches to take the C.B.F. Technical course.
- 2.3.3 To assist, where possible, the C.B.F. to get official recognition from NCCP for the technical program.
- 2.3.4 To develop a resource base for coaches to access on all areas of broomball including drills, strategy, video, training, etc.
- 2.3.5 To develop competent clinic instructors.
- 2.3.6 To develop and encourage the implementation of safety standards for game and practice situations.
- 2.3.7 Chairperson: to verify all coaching numbers for President.
- 2.3.8 Encourage volunteers and staff to involve themselves in upgrading their technical knowledge whenever possible.

**2.4 FINANCIAL ASSISTANCE**

- 2.4.1 Every member of the S.B.A. shall have the right to upgrade their coaching knowledge. To assist in attaining this knowledge, any member may apply in writing for financial assistance to help cover a percentage of the costs involved.

**2.5 CLINICS****2.5.1 OBJECTIVE**

- To provide current and potential members with proper instruction in the areas of:
- a. Skills

- b. Rules
- c. Strategy and tactics
- d. Administrative Procedures and League organization
- e. Sport Safety

#### 2.5.2 ELIGIBILITY

Any team or group requesting a clinic is eligible to obtain instruction in the above areas by following the requirements and conditions set forth in this policy.

#### 2.5.3 COST

Host costs:

- a. ALL GROUPS - are responsible for transportation cost of the instructor as well as accommodations if required. MEMBERSHIP FEES MUST BE PAID IN ADVANCE.

Expenses - \$.25/km. travel

SBA Costs:

Honorariums - \$25.00/half day, \$50.00/day

Meals - \$28.00/day

#### 2.5.4 CLINICIANS

Only those individuals appointed and approved by the Technical Chairperson or the Executive Director are eligible to instruct clinics on behalf of the S.B.A.

#### 2.5.5 MATERIALS

Clinics officially assigned by the S.B.A. will have access to materials and information relating to the Clinic Program (clinic manual, attendance sheets, loaner equipment).

### **3.0 OFFICIALS DEVELOPMENT**

#### 3.1 OFFICIATING COMMITTEE

##### 3.1.1 Mandate:

The Officiating Committee is responsible to deal with matters concerning the Officiating programs of the S.B.A. and how they relate to the operation of S.B.A. members leagues, tournaments, and provincial play.

##### 3.1.2 Voting:

In addition to the R.I.C., each L.O.A. rep, S.B.A. league rep, and each recognized category rep (Chairperson or an appointed rep) in good standing is eligible to send one voting rep. As well, the Technical Chairperson and S.B.A. President may vote on all matters before the committee. S.B.A. Executive members do not have a vote unless they are representing a league/category or an L.O.A.

##### 3.1.3 Objectives:

- a. To foster, develop, and improve upon the quality, excellence and numbers of officials by providing opportunities for improvement through organized programs and educational opportunities.
- b. To ensure opportunities exist for S.B.A. reps and L.O.A. reps to communicate on a regular basis and to deal with L.O.A./league difficulties when asked.
- c. To make recommendations to the Board on bylaws, budgetary concerns, or officiating matters affecting Broomball in general.
- d. To ensure S.B.A. sanctioning policies concerning officials are upheld.
- e. To ensure a systematic yearly evaluation of all officiating concerns is undertaken annually.

### 3.2 SASKATCHEWAN BROOMBALL OFFICIALS ASSOCIATION

#### 3.2.1 Mandate:

With the elimination of the SBOA as an association the SBOA, now without an elected executive (other than the R.I.C.), have taken on a new role within the SBA. Their main concern is commenting on how S.B.A. decisions affect officials & evaluation & appointment of officials.

#### 3.2.2 Voting:

Only officials receive a vote at S.B.O.A. meetings. Each member of the S.B.O.A. shall be entitled to a vote at all S.B.O.A. General Meetings. In the case of a tie vote, the Referee-In-Chief shall cast an additional vote.

#### 3.2.3 Objectives:

- a. To recruit and develop officials.
- b. To ensure opportunities exist for the advancement of officials through involvement in elite events both provincially and out of province.
- c. To implement a fair process of evaluation and upgrading for all officials, according to a recognized level system.
- d. To appoint officials for all provincial and out of province tournaments and championships.
- e. To deal with S.B.O.A. disciplinary matters as required.
- f. To cooperate with and send representatives to the C.B.F. Officials Committee in order that officiating practices can be standardized across the country.
- g. Along with the Officiating Committee to improve the image of officials by developing professional standards of conduct.
- h. Appoint one of their members (generally the Referee-in-Chief) as the S.B.O.A. voting delegate at all General meetings of the S.B.A.
- i. To annually elect the R.I.C. from among their members.

### 3.3 REFEREE-IN-CHIEF

The R.I.C. shall be elected (in even # years) by SBOA membership for a two year term.

In general the R.I.C. is responsible for the overall well being of the officiating program of the SBA>

3.3.1 Chair the Officiating Committee and all meetings of the SBOA.

3.3.2 Assign all TOC's to events according to guidelines developed by the Officials Committee

3.3.3 Approve officials selections to events

3.3.4 Appoint all officials to provincials pending final level assignments by Officials Committee

3.3.5 Resolve conflict between officials & their LOA

3.3.6 Chair officials discipline committee (where appropriate)

3.3.7 Submit selections to Officials Committee for out of province events

3.3.8 Submit level assessments to Officials Committee for approval prior to provincials

3.3.9 Assist LOA's with recruitment when necessary

### 3.4 OFFICIALS CONFIDENTIALITY POLICY

3.4.1 Officials exam marks and evaluations are not available to the general membership.

3.4.2 All exams shall be submitted to the office for marking.

3.4.3 Rewrites are available to all officials wanting to upgrade their marks (once only).

3.4.4 Should a league request an officials status the office or R.I.C. will provide their current level only.

3.4.5 Leagues that are having specific difficulties with an official should address their concerns to their LOA Rep or to the SBA R.I.C.

### 3.5 T.O.C. ROLES, EXPECTATIONS & RESPONSIBILITIES

#### ROLE:

To provide a service for the host committee or governing body operating the tournament. TOC's are the liaison between tournament committee or governing body, SBA and the officials. This individual is chosen on his abilities exhibited in meeting the expectations & responsibilities of a TOC.

#### EXPECTATIONS:

1. Introduce themselves to tournament committee/governing body and make sure they are available to committee. Answer questions or resolve any conflicts that may arise.
2. Set up the officials schedule for the tournament on a daily basis that meets the needs of both officials and tournament.
3. Make himself available for the officials (i.e., interpretations of calls, liaison between officials concerns and committee).
4. Prepared to evaluate all officials 2 or more times. These official evaluations should be incorporated into the official game schedules.

#### RESPONSIBILITIES:

1. Be at tournament site well in advance to be available to help eliminate any problems that may arise, clarify tournament rules, organize the officials room. Become familiar with the facility and medical response procedures.
2. Officials schedule: Based on tournament needs it should be set up on a daily basis. A meeting should be held prior to tournament to hand out schedule and clarify any tournament rules. After the day an officials meeting should be held to air out any issues or concerns from the days play and hand out next days official schedule.
3. Evaluations: These are to be done on each official at least once per tournament. They will be incorporated as best can be into the officials schedules, but officials will not be evaluated in games unless he/she has a break immediately following the evaluation so that consultation may occur. Evaluations are intended to be a positive, objective and constructive observation of an officials abilities. These evaluations are for use by both official and SBA as a gauge to determine growth in the officials abilities. Therefore, evaluations must be done carefully and with respect for their intended purpose. Each official being evaluated should have a short meeting prior to game with evaluator to review recent evaluations so they can familiarize themselves with weak areas.

The evaluator is to concentrate on consistent performance during game rather than specific incidents (unless clarification is needed to know reasons for action). Each evaluation should try to indicate as many if not more positives than negative remarks. Only one official should be evaluated per game so the evaluator can concentrate solely on that officials performance. After the game the evaluated official and evaluator should set a time so that they can sit down in a stress free environment to discuss the evaluation. When both parties are satisfied with the evaluation it should be signed off by both parties.

Upon conclusion of tournament the TOC should write up an evaluation on the performance by the complete officiating crew. These would be helpful in identifying any weak areas that could be addressed in an officials clinic. (It is important to receive feedback from host committee so their concerns can be identified and addressed.)

4. The TOC is responsible to complete all administrative chores (i.e., expense forms, issuing officials cheques and mailing out the evaluations to the appropriate offices for distribution).

### 3.6 OFFICIATING POLICIES

- 3.6.1 GOOD STANDING - individuals or groups which do not comply with, or fulfill obligations of, the policies of the SBA will be considered in Bad Standing and will be suspended immediately upon such a ruling by the SBOA or SBA.
- 3.6.2 That leagues can hire their R.I.C. with input from the L.O.A.. The L.O.A. rep must be elected official of the L.O.A
- 3.6.3 That evaluations from tournaments as well as league play affect the assignments of officials to provincial championships as well as out of province events. L.O.A. reps and R.I.C. of the leagues will have input with the SBOA and the Referee-in-Chief on these assignments.
- 3.6.4 Officials must attend clinics in order to be considered for provincials, tourneys, and out of province events.
- 3.6.5 Any member not in good standing with the S.B.O.A. not be able to participate in broomball as an official or player.
- 3.6.6 Proposal to the SBA that a person not in good standing with the SBOA not be able to participate in broomball as a player.
- 3.6.7 To encourage new areas to start broomball leagues, that these introductory type leagues be able to negotiate a game fee for their officials in order that the costs of officiating does not discourage new leagues from starting. After the first year the league must pay the full \$15.00/game/official.
- 3.6.8 That in order to officiate at SBA sanctioned tournaments and provincials as well as be eligible for inter-provincial championships that clinic attendance is mandatory.
- 3.6.9 The official's exam be written by the Rules & Discipline committee and given to the SBOA.
- 3.6.10 Pay the officials comparable to the rest of the executive.
- 3.6.11 Involve the Brett Gibbs Memorial to the top official at the SBA Awards night.
- 3.6.12 Information on officials will only be given to leagues when specific areas of concern are documented and addresses to the RIC and Tech Chair. Information will then be specific to the problem addressed. Level information is available upon request.
- 3.6.13 That all official delegates of the SBA be 100% supportive of all officials publicly. Written concerns from officials to be reviewed by the SBA Executive.
- 3.6.14 All officials intending to participate outside of Saskatchewan will be selected by the R.I.C. and the selection committee.

## **4.0 RULES AND DISCIPLINE COMMITTEE**

### 4.1 MANDATE

To design policies and make recommendations to the Board regarding rules, interpretations, and disciplinary procedures.

### 4.2 MEMBERSHIP

- 4.2.1 Committee Head - appointed from membership. In the absence of a chairperson, the Officiating Chairperson shall chair the R & D committee. The normal committee size is 5 to 9 members.
- 4.2.2 The committee shall be made up of players from all categories of the S.B.A. with a majority of players from the competitive categories. Officials shall also participate.

#### 4.2.3 ROLES

- a. S.B.O.A. members are asked to sit on this committee to ensure the official's perspective is taken into account. They sit on the committee in an advisory capacity. Their technical expertise on how the rules are currently being applied and interpreted will be very helpful to the committee. As members of the committee, they can make recommendations.
- b. It is the players who are responsible for making rule changes and determining proper interpretations.
- c. Ideally, players from all categories will be involved in this process; however, the rule book is written from the competitive contact position first and then adapted to the recreational and non contact perspective.

4.2.4 The committee shall accept the direction of the categories in regard to rules/bylaws that affect only that category.

#### 4.3 VOTING

All appointed player reps shall have a vote as follows:

- Senior Mens and Ladies
- Juvenile Boys and Girls
- Non Contact
- Mixed
- Masters
- R & D Committee Head

Officials do not have a vote.

#### 4.4 OBJECTIVES

- 4.4.1 To standardize procedures by which rule changes and interpretations are made.
- 4.4.2 To ensure membership input, both S.B.A. & S.B.O.A., into this process.
- 4.4.3 To review and make recommendations to the Board regarding rule changes.
- 4.4.4 To make all rule interpretations in mid season and to review them at year end as required.
- 4.4.5 To publicize all rule changes to all S.B.A. member leagues and teams and to S.B.O.A. officials and L.O.A. reps.
- 4.4.6 To review at year end all S.B.O.A. case study rulings and comment as required.
- 4.4.7 To establish standard procedures for the enforcement and appeal of suspensions resulting from conduct during competition for players and officials.
- 4.4.8 To act as a resource for the Board of directors in the case of suspensions, discipline, and appeals.
- 4.4.9 To be knowledgeable about all S.B.A. decisions regarding member suspensions and monitor the enforcement of established policies.
- 4.4.10 To study and make recommendations on proposed rule changes put forward by the C.B.F.
- 4.4.11 To prepare delegates for National rules review meetings.
- 4.4.12 When necessary implement experimental trials for rule changes which may result in a major differences in how the game is played.
- 4.4.13 To provide the Officials exam to all SBOA members (except section on officials mechanics)
- 4.4.14 To ensure that exams are corrected and feedback is provided to the officials re the problem questions.

4.4.15 To annually review risk management practice in regard to participant & facility safety.

#### 4.5 RULES CHANGES

4.5.1 Any member may submit rule changes for review to the Rules & Discipline Committee.

4.5.2 All submissions must be submitted by April 15<sup>th</sup> each year. 09/01

4.5.3 The R & D committee will review them for approval & circulation to the membership 30 days prior to the Annual General Meeting.

4.5.4 All rules changes shall be voted on by the membership at the Annual General Meeting.

#### 4.6 PARTICIPANT SAFETY

One of the more important mandates of the R & D committee is to ensure that practice are put in place to ensure athlete safety through a variety of risk management strategies. These strategies also place the association in a more favorable light in terms of potential liability.

Rules Development	Coaching
Facility Checks	Official Upgrading
Medical Supervision	

4.6.1 All tournament organizers must file completed Risk Control forms with the TOC prior to the first game of the tournament. Officials are not authorized to start any games until this form has been completed by the host. Forms are available from the SBA office.

4.6.2 All players must fill out a medical history form (see appendix) and submit it to the coach, manager, or representative of their team prior to the start of each season (For the Minor Category, the form must be filled out by a parent or legal guardian). These documents must be produced prior to each SBA sanctioned tournament to an SBA representative. Failure to do so may result in "good standing" being revoked. 05/03

**5.0 SUSPENSION PROCEDURES REGARDING MATCH PENALTIES**

## 5.1 DEFINITIONS

- match penalty
- 2nd match penalty

## 5.2 PROCEDURES IN HANDLING MATCH PENALTIES

- League Situations
- S.B.A. Sanctioned Tournaments
- Provincial Championships

## 5.3 THE REPORT

## 5.4 DISCIPLINE COMMITTEES

## 5.5 APPEAL PROCESS

## 5.6 THE HEARING

## 5.7 SUSPENDED PLAYERS RIGHTS AFTER THE RULING

All related forms - see appendix

**5.1 DEFINITIONS (according to the rule book)**

## 5.1 MATCH PENALTY - Article 89

## 5.1.1

- a. A match penalty involves the expulsion of the guilty player, or representative, for the rest of the game.
- b. Any match penalty also results in an automatic three game suspension for the person at fault. If the committee does not add additional games the individual shall be ready to participate after three SBA sanctioned games (not including exhibition) are served regardless of category.
- c. Whatever sanction the discipline committee may choose to award, the penalized player may not resume activity after the suspension until he/she has obtained proper authorization from the discipline committee. The committee must indicate a date when the player can resume play. The player must sit games in all categories until the date in question. A player serving a match can not play in other divisions until all game are served.

EXAMPLE: If the league wishes the player to sit out 4 league games in the Senior category. He/she must sit out as many games in other categories as it takes until the league games are served. In total the individual may end up sitting out more than 4 games. The league has the authority to ensure that games are served in the league where the infraction was committed.

- d. For any match penalty, the officials shall submit a written report of the incident to the president of the discipline committee in authority.
- e. Every time a match penalty has been awarded, the guilty player's team shall also send to the penalty bench a player who was on the ice at the time of the infraction to serve a five minute major penalty.
- f. For any match penalty, whatever time the infraction occurred at, the guilty player's record shall reflect a ten minute penalty.

## 5.2 SECOND MATCH PENALTY - Article 90

## 5.2.1

- a. A second match penalty awarded to a player in the same season shall result in an automatic minimum five game suspension.

- b. What ever suspension the discipline committee should choose to award, the penalized player may not resume activity after the suspension until he/she has obtained proper authorization from the discipline committee.
- c. The game officials are required to submit a written report of the incident to the president of the discipline committee in authority.

## **5.2 PROCEDURES TO BE FOLLOWED CONCERNING MATCH PENALTIES**

### LEAGUE SITUATIONS:

#### 5.2.1 Officials

- a. write a report of the incident on the designated "Match Penalty Form" immediately following the game.
- b. ensure a report is filed within 24 hours to the League President.
- c. ensure a report is filed with the L.O.A. Referee-in-Chief within 24 hours.
- d. after the game ensure the coach is aware of the penalty that has been called.
- e. ensure player goes to the dressing room for the remainder of the game.

#### 5.2.2 L.O.A. Referee-in-Chief

- a. contact the S.B.A. office immediately.
- b. ensure the officials officiating the next game of the suspended player are informed of the situation.
- c. contact the League President.

#### 5.2.3 League President

- a. contact the coach of the player in question.
- b. contact the player involved and inform him/her of the situation.
- c. set up a meeting with the discipline committee to deal with the match penalty (does it warrant more than the mandatory three games?).

#### 5.2.4 S.B.A. Office

- a. contact S.B.O.A. Referee-in-Chief
- b. contact S.B.A. President
- c. contact all L.O.A. & league reps

\* Only if the player will be serving games in other than local play (i.e., Tournaments or Provincial, or other event).

### S.B.A. SANCTIONED TOURNAMENTS:

#### 5.2.5 Officials

- a. write a report of the incident on the Match Penalty Report Form immediately following the game.
- b. ensure a written report is filed immediately with the Tournament Chairperson.
- c. ensure a report is filed immediately to the T.O.C. (tournament officials coordinator).
- d. inform the coach immediately after the game of the penalty that has been called. Refer him/her to the T.O.C. for further clarification.

#### 5.2.6 T.O.C.

- a. must inform the Tournament Chairperson of the penalties called on the player in question.
- b. contact the S.B.A. Office on the Monday morning following the tournament.
- c. notify the officials who are to officiate the next game of the suspended player.
- d. Provide clarification of the penalty to the coach if required.

#### 5.2.7 Tournament Chairperson

- a. organize a discipline committee meeting if required.

### 5.2.8 S.B.A. Office

- a. contact the president of the league the suspended player is affiliated with.
- b. contact the S.B.O.A. Referee-in-Chief.
- c. contact the S.B.A. President.
- d. contact the L.O.A. Referee-in-Chief of the League the player is involved with.
- e. contact all L.O.A. and league reps.

\* Only if the player will be serving games after the tournament has been completed (i.e., League play, other tournaments, a Provincial, or other event).

### PROVINCIAL CHAMPIONSHIPS:

#### 5.2.9 Officials

- a. write a report of the incident on the Match Penalty Report Form immediately following the game.
- b. ensure a report is filed immediately to the Provincial Championship's T.O.C..
- c. inform the coach immediately after the game of the penalty that has been called. Refer him/her to the T.O.C. for further clarification if necessary.

#### 5.2.10 Provincial Championship T.O.C.

- a. immediately contact the S.B.A. Representative in attendance.
- b. clarify the penalty(s) called on the player with the coach if required.
- c. contact the S.B.A. Office on the Monday morning following the Championship or organize a hearing immediately if required.
- d. ensure the officials that are to officiate the next game of the suspended player is to participate in are informed of the situation.

#### 5.2.11 Provincial Championship Chairperson

- a. organize a discipline committee meeting if required.

#### 5.2.12 S.B.A. Office

- a. contact the S.B.O.A. Referee-in-Chief.
- b. contact the S.B.A. President.
- c. contact the League President and Referee-in-Chief of the suspended player.
- d. inform all other league and L.O.A. reps.

\* Only if the player will be serving games after the tournament has been completed (i.e., league play, other tournaments, a Provincial, or other event).

\* In all cases the SBA office will use the Talk Mail system unless a written report is requested.

## **5.3 THE REPORT**

- 5.3.1 A detailed written report of the incident must be completed immediately following the game by both officials.
- .2 The report should contain facts only. Personal opinions and prior situations must not be included. The officials should not discuss the incident with anyone other than members of the discipline committee.
- .3 The report should contain exact details. An example of a correctly filled out report is noted at the end of this policy.

## **5.4 DISCIPLINE COMMITTEES**

- 5.4.1 Discipline committees must be set up in advance for each of the following circumstances:
- a. League Play - A Committee Chairperson plus one representative from each team not directly involved.
  - b. Tournament Play
    - i) S.B.A. Representative
    - ii) S.B.O.A. Representative
    - iii) Tournament Chairperson Rep.
  - c. Provincial Play
    - i) S.B.A. Representative
    - ii) S.B.O.A. Representative
    - iii) One other designated individual
- 5.4.2 Each of the following committees has the power to render a verdict on an accused individual. All other S.B.A. members shall uphold the suspension set forth by this committee (i.e.: If a player is suspended by a tournament discipline committee, the team and league that this individual participates must also uphold the suspension). Failure to honor the decision of the ruling discipline committee shall in itself be cause for suspension or disciplinary measures. It should be pointed out that the said individual has the right to appeal to a higher authority (see next page).
- 5.4.3 The Executive Committee of the S.B.A. may discipline through temporary or permanent suspension from inter-league activity any members who infringe the rules and regulations of the S.B.A. whether or not such regulations or rules were made by the Board of the S.B.A. at a general meeting.
- 5.4.4 Conflict of Interest.

Although this may not always be possible, it is strongly suggested that the Chairperson of any Discipline Committee be a non-participant. There is no necessity for such a committee to be composed of members of a League Executive. Prospective candidates could include ex-players, referees, or coaches. The reps from either of the teams involved in the alleged infraction should disqualify themselves from the committee. In addition, if they believe that other considerations may color their judgement (i.e.: relative/friend involved in the incident) they should also disqualify themselves. Ideally a number of individuals should be designated as alternate members of this committee who could serve in the event that a conflict of interest does arise. In any case, the League Executive or Tournament Organizing Committee must strive to ensure that Committee members possess the necessary expertise and objectivity.

## **5.5 RIGHT TO APPEAL TO A HIGHER AUTHORITY**

- 5.5.1 Any individual, team, or league suspended by a Discipline Committee has the right to appeal the suspension to the S.B.A. Board of Directors. The suspended appellant or the representative of the appellant shall file a notice in writing to the S.B.A. Board of Directors within thirty days after notice of the suspension being appealed. Such notice of appeal shall set out the date of the Board's decision to suspend, the particulars of the decision, and particulars of the grounds for appeal. The appellant shall be entitled to be represented by Council at the appellant's expense at the hearing of the appeal. The decision of the Board of Directors at a general meeting of any appeal shall be final and binding on all parties.
- 5.5.2 An appeal fee of \$25.00 must be enclosed with the letter outlining the basis of the appeal (should the appeal be successful the \$25.00 fee will be reimbursed to the accused). Such appeal must be forwarded to the provincial office and must contain:
- a. The decision sought to be appealed;
  - b. A concise statement of the facts; and
  - c. A concise submission setting out clearly in what respect the decision is alleged to be wrong.
- 5.5.3 The operation of the decision of a league shall not be suspended pending hearing of an appeal.

## **5.6 THE HEARING**

5.6.1 The following procedures are to be followed at a hearing involving any appeal undertaken within the framework of the Saskatchewan Broomball Association:

The following is a sample of a league hearing:

- a. The committee shall be made up of a panel of at least three non-involved individuals, appointed by those in authority.
  - b. This committee shall appoint its Chairperson and one person to act as secretary for the Committee. It is his/her duty to call the evidence to be submitted in support of the charge and generally to assist the Committee.
  - c. The Committee shall satisfy itself that the person charged has had proper notice of the charge.
- 5.6.2
- a. The referee(s) or person(s) who has preferred the charge, shall then be admitted into the room.
  - b. The referee or other person who has preferred the charge shall read his/her report aloud verbatim.
  - c. The Chairperson of the Committee shall ask whether the referee if he/she wishes to amplify or qualify his/her report. If he/she replies in the affirmative, then further evidence should be heard.
  - d. At any time the Chairperson and, through him/her, members of the Committee, may ask the referee or person who preferred the charge, questions in order to clear up any doubts which may exist.
  - e. When all the evidence in support of the charge has been concluded the referee shall be asked to leave the room.
  - f. The person accused of the charge shall then be admitted into the room. He/she may be accompanied by a representative of his/her team, association, or league.
  - g. The written statement by the person charged shall be read by the secretary of the Committee.
  - h. The person charged may then give evidence on his/her own behalf. If he/she chooses to give evidence, he/she must answer any questions put to him/her by the members of the committee.
  - i. The person charged may then call witnesses on his/her behalf and they may be questioned by the members of the committee.
  - j. If the evidence submitted in answer to the charge brings up new issues which the referee had not initially dealt with the accused will be asked to leave the room and the referee re-admitted to the room to dispose of any doubt which may have arisen. Once the committee is satisfied that no doubt exists the referee shall be asked to once again leave the room and the accused re-submitted. The referee/person upon whose report the charge was preferred shall then retire.
  - k. No written statement shall be accepted as evidence unless its author is present for the purposes of being questioned. "Hearsay" shall not be admitted.
  - l. No evidence of any previous misconduct of the person charged shall be admitted unless he/she shall have put his/her character in issue, i.e. asserted in evidence that he/she bears good character as a player/official and consequently would not be likely to commit the act or acts alleged in the report.
- 5.6.3 Once all the evidence is heard the person charged, or his/her representative, shall be entitled to put forward his/her interpretation of that evidence but he/she cannot introduce new evidence at that time.
- 5.6.4 At the conclusion of this submission, all witnesses, as well as the person charged and his/her representative, shall withdraw while the Committee considers the evidence and the submission and decides whether the charge has been proven. Upon reaching its decision the Committee shall recall the person charged and his/her representative, and the Chairperson shall announce whether the charge has been found "proven" or "not proven".
- 5.6.5
- a. If the charge is found "not proven" the session will be declared closed and the person charged will not receive further discipline of any kind.
  - b. If the charge is found "proven" the person charged, or his/her representative, may then make a plea for leniency.
- 5.6.6
- a. At the conclusion of the plea for leniency, the person charged and his/her representative shall again withdraw and the Committee shall proceed to decide whether any, and if so what, disciplinary action shall be taken.
  - b. The person charged and his/her representative shall then be re-admitted and informed of the decision.
  - c. A written copy of the decision must be mailed to the person, the team he/she is registered with, the league executive, and the Saskatchewan Broomball Association.

[In case the S.B.A. decides to set up an appeal board ...]

### **5.7 SUSPENDED PLAYERS RIGHTS**

- 5.7.1 A suspended player/coach loses all right to be associated with his/her team at any S.B.A. sanctioned event (league game, tournament play, provincials, etc). This means that a suspended player cannot stand in or near the player's bench during the time of the suspension nor can he/she assist the team in anyway while the team is playing.
- 5.7.2 Should the suspended player participate while suspended the game shall automatically be awarded to the opponent. In addition, the suspended player shall receive a match penalty and the coach a game misconduct.
- 5.7.3 At any time should the suspended player interfere with a game in progress (i.e. shout at the opposition, shout at the officials, make disturbing noises from the stands, etc.) he/she shall receive a match penalty.

### **5.8 QUICK REFERENCE**

This article is intended as a quick reference for Discipline procedures and it is not intended to replace the details found in the articles above which all SBA E.C.M.'s, LOA's, league organizers & tournament organizers should know and have on file.

- 5.8.1 Game incident happens - official makes appropriate calls & informs player & coach what the call is at that time.
- 5.8.2 Official writes report on game sheet.
- 5.8.3 Official reports incident to L.O.A. R.I.C.
- 5.8.4 L.O.A. R.I.C. reports incident to league rep & SBA R.I.C. (through SBA office).
- 5.8.5 SBA R.I.C. informs (through SBA office) all other leagues of incident & pending suspensions if needed.
- 5.8.6 Player is suspended from **ALL** provincial play according to the penalties in the rule book. For match penalties player is suspended until discipline committee meets to review the suspension. (Minimum 3 games).
- 5.8.7 Discipline Committee (League, tournament or provincial) meet ASAP after the incident.
- 5.8.8 League reports ruling to the SBA office. This information is passed on to SBA R.I.C.
- 5.8.9 Player is suspended as indicated by the committee.
- 5.8.10 Player may appeal to appropriate committee - suspension remains in effect until after the hearing.